

SPECIAL  
POINTS OF  
INTEREST:

- CO meets with Company CEOs/ Presidents
- APP Trends
- “BRILLIANT” Spotlight

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## NAVFAC NORTHWEST COMMADNING OFFICER MEETS WITH CONTRACTORS

Personally committed to the safety of ALL personnel (government and contractors), CAPT Kurgan has taken a proactive step in meeting with Contractor Presidents/CEOs. He has met with two company's and will be meeting with a third one shortly after the New Year.

The focus of the meeting is: CAPT Kurgan's personal approach and policy on safety; What is the company doing to promote safety with their personnel and what is the company's plan to improve their overall safety performance ensuring their personnel go home as they arrived at work.

As to the continuation of such meetings, the demands on the CO's time will determine his availability and the number of meetings he will be conducting in the future.



## Everyone's favorite topic - Accident Prevention Plans (APP)

Over the last year, review of Accident Prevention Plans (APP) has continued with a downward trend in following the direction outlined in the EM385-1-1 (see Contract Safety Audits - Trends in this issue and previous issues). Below are highlights that have been documented during Contract Safety Audits (page citations from EM385-1-1, 30NOV2014):

⇒ APP based on the date of the Request for Proposal/Solicitation date -

“(1) Construction contract work under the provision of FAR Clause 52.236-13. Contractors **shall comply with the latest version of EM 385-1-1 (including interim changes)** that is in effect on the date of solicitation”. Pg 2

⇒ As outlined in Appendix A: “**Minimum Basic Outline for Accident Prevention Plans**”: No one in NAVFAC Northwest has the authority to direct LESS than what is listed in Appendix A - NO ONE.; we have the authority to make it more stringent.

“APPs shall be developed and submitted by the Contractor. The Contractor **shall address each of the elements/sub-elements in the outline contained in Appendix A in the order that they are provided in the manual.** If an item is not applicable because of the nature of the work to be performed, the Contractor shall state this exception and **provide a justification.**” pg 1-4.

⇒ An APP is **contract or job specific** (EM385-1-1, 30 NOV 2104, pg A-1). Citing OSHA standards for any other state is NOT specific to NAVFAC Northwest and do not apply - DO NOT INCLUDE THESE CITATIONS. Using a plan for another installation IS NOT site or job specific.

⇒ The Prime Contractor is the RESPONSIBLE PARTY - this cannot be delegated to a subcontractor.

⇒ “Plans” associated with the APP have SPECIFIC “SHALL” elements - MANY contractors are failing to address the specific elements or using OSHA/EM385 “cut and paste” which still do not address the COMPANY’S PLAN.

**Failure to address EACH element in high risk plans (i.e. Fall Protection, HECP, Asbestos, Lead, Confined Space, etc.) will be an AUTOMATIC FAILURE during a Contract Safety APP Audit DESPITE having been “accepted” by your GDA.**

**Pay attention to Appendix A in the EM385 - if a company follows the MINIMUM BASIC OUTLINE of that appendix, adhering to contract/job specific , you will have a sound APP.**

### Reminder on Fall Protection Training



**FOR ALL Contracts** that were solicited **AFTER November 2014:**

“Note: Eighteen (18) months from the effective date of this manual, acceptable Competent Person for Fall Protection training shall be a **MINIMUM** of 24 hours, with a combination of formal classroom training and practical applications. All training shall be documented”. EM385-1-1 30 NOV 2014, Section 21.C.04.a.note

As of **May 2016**, online training is no longer accepted.

The NAVFAC Safety Team wishes everyone....



# Safety Focus - Going Home to your family

The focus of every safety program is to have workers go home in the same condition as they arrived at work. With shorter days and changes in weather and working conditions plus the distractions that come with the holiday season, it is imperative personnel SLOW DOWN and perform ORM, especially on outdoor sites.

Your family is counting on you - for several reasons - to make a commitment each day to do what is necessary to ensure you arrive home safely at night.



## Contract Safety Audits - Trends

**High Risk Plans: Ratings on the APP Audit of the Plans section will be lower if ALL elements of a plan are not included.**

The following trends have been noted from October to December 2016:



- An APP is the COMPANY Plan - not the Navy, not OSHA, etc. APPs are SITE SPECIFIC. Information from other States, sites should not be in the APP.
- A significant amount of copying and paste from the EM385 (“parroting”) - see comment above.
- Some plans are including the NAVFAC and/or the Navy logo on their title page of their APP. All Navy/NAVFAC NW logos use is prohibited and must be removed.



- **Many APP’s plans fail** to meet the “shall contain” or “at a minimum...” requirements as outlined in applicable section of the EM385. The latest trend - within ONE APP - several of the required plans failed to meet the requirements (missing all elements or no plan at all) versus one or two plans missing a requirement.

This will result in the APP Audit of the Site Audit to be marked as a **FAILURE**.



# “BRILLIANT” Spotlight

Memory joggers have been used in a variety of venues to help people remember information - many are made funny or something that is impactful.

The “Brilliant” Spotlight this quarter goes out to **Swinerton** for their innovative mnemonic for to help personnel remember who is really important and what worksite safety is really all about - **Y F N Y**.

**Y** - Your

**F** - Family

**N** - Needs

**Y** - YOU

Keep thinking out of the box everyone and you may be the next “BRILLIANT” Spotlight!

## Winter Safety

E	I	T	M	P	I	L	S	C	R	A	N	E	A	HARDHAT
L	M	E	V	I	T	C	E	L	F	E	R	L	S	GLOVES
T	I	M	R	E	P	E	S	R	V	R	G	E	A	GOGGLES
E	S	E	E	E	L	G	P	H	A	L	M	C	S	EAR PLUGS
C	H	P	G	G	U	A	A	A	O	P	S	T	H	ELECTRICITY
D	A	R	T	L	O	R	D	V	P	S	M	R	F	AHA
C	P	R	P	E	D	G	E	D	E	N	A	I	O	SLIP
I	I	R	M	H	I	S	G	T	E	V	S	C	O	TRIP
O	A	R	A	V	P	T	E	L	S	R	E	I	T	FALL
E	G	T	S	A	L	R	I	E	E	E	S	T	I	ICE
L	L	G	I	E	A	I	I	A	E	S	I	Y	N	REFLECTIVE
G	T	I	C	R	N	P	I	H	I	O	L	A	G	PERMIT
P	P	S	E	F	E	R	F	A	L	L	A	F	A	LADDERS
G	M	G	A	I	L	L	C	R	A	P	O	R	C	FOOTING
														PLAN
														ESAMS
														CIRS
														MISHAP
														DART
														CRANE



## **2017 ANNUAL CONTRACTOR SAFETY MEETING**

**WEDNESDAY, APRIL 26TH, 2017**  
**Keyport Naval Underwater Museum**  
**Keyport, WA**

**BEGIN: 0900**  
**END: TBD**



**Naval Facilities Engineering  
Command Northwest**

1101 Tautog Circle  
Silverdale, WA 98315

The NAVFAC Northwest Safety Team is committed to ensuring our workers go home each night to their family and friends through a proactive “putting prevention into practice” program and making Safety #1.

**Command OSH: Mark Hurst**

**Contractor Safety Manager: Teresa Barnet**

**SSM NBK Kitsap: Eric Davis**

**SSM NASWI/NSE: Michael Widener**

**Admin Support: Karla King**